

SUBJECT: Emergency Medical Technician (EMT) Program Description

POLICY: The following information provides interested applicants an overview of the Online EMT Program offered through EMT & Fire Training, Inc.

Program Description

Emergency Medical Technicians (EMT) provide out of hospital emergency medical care and transportation for critical and emergent patients who access the emergency medical services (EMS) system. EMTs have the basic knowledge and skills necessary to stabilize and safely transport patients ranging from non-emergency and routine medical transports to life threatening emergencies. Emergency Medical Technicians function as part of a comprehensive EMS response system, under medical oversight. Emergency Medical Technicians perform interventions with the basic equipment typically found on an ambulance. Emergency Medical Technicians are a critical link between the scene of an emergency and the health care system. [From the: National EMS Scope of Practice Model]

The primary purpose of this self-directed, interactive distance-learning course is to meet the entry-level job expectations. Each student, therefore, must demonstrate attainment of knowledge, attitude and skills in each area taught in the course.

Upon successful completion of the components list above a student will be authorized to take the National Registry of Emergency Medical Technicians (NREMT) psychomotor and cognitive examinations. After successful completion of the examinations the student will be awarded NREMT EMT Certification and can then apply for state certification.

Prerequisites – 18 years old – High School diploma* - GED

Requirements for successful completion of the course are as follows:

Cognitive – Students must maintain an 80% average in the course.

Affective – Students must demonstrate conscientiousness and interest in the program.

Psychomotor – Students must demonstrate proficiency in all skills in each testing session of selected topic areas and mastery of skills in the final examination.

Personal appearance – Each student should be neat, clean, well groomed and physically fit enough to perform the minimal entry-level job requirements. (See Technical Standards for job requirements pg. 9 of the Catalog)

Attendance – Students are required to complete the online didactic component prior to attending the EMS Academy Skills Week. Students are required to attend a minimum of 95% of the EMS Academy Skills week.

Course Schedule

For detailed information about the course schedule and attendance requirements contact the Admissions Administrator at (888) 783-8495 or visit www.emtfiretraining.com.

Didactic Component: Is a self-directed online component, which allows the students the flexibility to work at his or her own pace. The didactic component **MUST** be completed prior to attending the EMS Academy Skills Week.

Practical Skills Component

EMS Academy Skills Week - Sunday through Thursday, 8:00 a.m. – 9:00 p.m.

Program Details

1. Length of the EMT is 172 clock hours.
 - Didactic – 132 Hours
 - EMS Skills Academy Week – 40 Hours
2. The length of the program is based on 21 calendar weeks (six months) and the maximum time frame is 1.5 the normal program length 31.5 calendar weeks (nine months). The program is designed for the student to work at his or her own pace. The student must select the EMS Academy Skills Week when registering he or she would like to attend and this will determine how many weeks the didactic (online) component must be completed in.
3. A Certificate of Completion is awarded after successful completion of both the didactic and practical skill components of the program.
4. Payment is due in full on the first day of class unless prior arrangements have been made. EMT & Fire Training, Inc. accepts major credit cards, personal checks, money orders, or third party payments.
5. Applicants must be high school graduates or have obtained a GED certificate and must be at least 18 years of age by the first day of class.
6. Students are subject to dismissal for the following: Failure to maintain an 80% average in the course, failure to complete the practical skills week, failure to meet attendance requirements, violation of code of conduct outlined in the student handbook and non-payment. Termination date is defined as when the student is notified in writing by hand delivery, email or mail.
7. Students may voluntarily withdraw from the program in writing by delivering a letter to the administrative staff by hand, email or mail. When calculating the official date of a student's termination is the last day of recorded attendance.
8. EMT & Fire Training, Inc. does **NOT** guarantee employment for its graduates. EMT & Fire Training, Inc. provides student services that assist with obtaining employment by posting job openings.
9. EMT & Fire Training, Inc. is a drug-free institution. It reserves the right to drug test any student at any time at his or her expense, with or without cause. Students who refuse to comply with a drug test request, or who test positive for drugs or alcohol during class time, will be immediately dismissed from the program.
10. It is the responsibility of the student to determine that they have the physical, mental, and emotional ability to safely participate in the program and be employed as an EMT.

Course Fees

Refundable Fees	
Tuition	\$2,225.00
Lodging, Meals and Transportation (EMS Academy Skills Week)	\$750.00
CPR Certification Course	\$75.00
NREMT Psychomotor Exam Fee	\$100.00
NREMT Cognitive Exam Fee	\$80.00
Lab Fee (Non-refundable if a student has started the Lab)	\$100.00
Non-Refundable Fees	
Registration/Application Fee	\$200.00
Student Eligibility –	
• 10-Panel Drug Screen (paid directly to SentryMD)	\$46.00
• Criminal Background Check (paid directly to PreCheck)	\$39.50
• Immunization Tracking	\$29.50
Books and Online Resources (Non-refundable if a student has started class)	\$350.00
Course Total	\$3,995.00

Application Requirements

1. Applicants to the EMT Program shall complete the course application in its entirety. Incomplete application forms will not be considered.
2. Pay the non-refundable Application Fee of \$200.00. Once the fee is paid applicants will be given access to the online Application Portal where the required documents can be uploaded and directions for the Criminal Background Check, 10-Panel Drug Test and Immunization Tracking can be accessed.
3. Be 18 years of age on the first day of class.
4. Provide a copy of current driver's license or state issued identification.
5. Provide a copy of your high school diploma or the equivalent. For school transcripts and diplomas the Parchment Exchange System is the preferred system used by EMT & Fire Training, Inc. If your school does not use this system, you can upload the required transcript and/or diploma directly into your application portal.
6. All applicants must complete the Criminal Background Check through Student PreCheck. Directions are available on the Application Portal. Acceptance into the program is contingent upon an acceptable report.
7. Upon acceptance into the program students are required to complete a 10-Panel Drug Test through Student PreCheck. Directions are available on the Application Portal.
8. Upon acceptance into the program immunization records (or titer results) to include but not limited to the list below **MUST** be uploaded to the health document tracking service (SentryMD). Directions are available on the Application Portal:
 - Measles, Mumps, Rubella, Rubeola and Varicella, if not available, a letter stating when you had the actual illness
 - TB test results (results must be within the immediate past year)
 - Hepatitis B Series, if not completed, documentation of starting the series.
 - Tetanus Must be within the last ten (10) years
 - Flu Vaccination - Required during "Flu Season" which is typically October through March.
9. Perspective students are required to review the current school catalog, which details EFT's academic policies and procedures. The catalog is available on the application portal and on our website at www.emtfiretraining.com.
10. Be physically, mentally and emotionally capable of performing the essential duties of an EMT
11. The decision to accept an applicant into the EMT Program will be based on the following:
 - A completed application packet with supporting documentation
 - An acceptable background check